

CONSUMER NOTICE FOR TENANTS
THIS IS NOT A CONTRACT

RA

(Not to be used when licensee is subagent for the landlord, agent for the tenant or transaction licensee.)

1 (Licensee) \_\_\_\_\_ hereby states that with respect to this property (describe property)
2 \_\_\_\_\_, I am acting in the following capacity: (check one)
3 [ ] (i) Owner/Landlord of the Property;
4 [ ] (ii) A direct employee of the Owner/Landlord; OR
5 [ ] (iii) An agent of the Owner/Landlord pursuant to a property management or exclusive leasing agreement.
6
7 I acknowledge that I have received this Notice:
8 Date: \_\_\_\_\_
9 \_\_\_\_\_ Print (Consumer) \_\_\_\_\_ Print (Consumer)
10 \_\_\_\_\_ Signed(Consumer) \_\_\_\_\_ Signed(Consumer)
11 \_\_\_\_\_ Address(Optional) \_\_\_\_\_ Address(Optional)
12 \_\_\_\_\_ Phone Number (Optional) \_\_\_\_\_ Phone Number(Optional)
13
14 I certify that I have provided this Notice: \_\_\_\_\_
15 \_\_\_\_\_ (Licensee) \_\_\_\_\_ (Date)
16
17

RENTAL APPLICATION

This form recommended and approved for, but not restricted to use by, the members of the Pennsylvania Association of REALTORS® (PAR).

Provide at least two years of history in Sections 1 & 2. Fill out all sections completely.
Attach additional sheets if more space is needed. Please type or print all information clearly.

22 LANDLORD/BROKER INFORMATION
23 Landlord/Broker(Company) \_\_\_\_\_
24 \_\_\_\_\_
25 Agent \_\_\_\_\_
26 Office Address \_\_\_\_\_
27 \_\_\_\_\_
28 Phone(s) \_\_\_\_\_
29 FAX \_\_\_\_\_ E-mail \_\_\_\_\_

PROPERTY INFORMATION
Address \_\_\_\_\_
Move-in Date \_\_\_\_\_ Term \_\_\_\_\_
Monthly Rent \$ \_\_\_\_\_ Application Fees \_\_\_\_\_
Other \_\_\_\_\_ \$ \_\_\_\_\_
Other \_\_\_\_\_ \$ \_\_\_\_\_
[ ] See Advance Payment Addendum for additional information

30 1. APPLICANT INFORMATION
31 APPLICANT 1 [ ] Check here if additional information is attached
32 Full Name \_\_\_\_\_
33 Is Applicant at least 18 years old? [ ] Yes [ ] No
34 Social Security Number \_\_\_\_\_ DOB \_\_\_\_\_
35 Drivers License No./State \_\_\_\_\_
36 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_
37 Present Address & ZIP \_\_\_\_\_
38 \_\_\_\_\_ [ ] Own [ ] Rent
39 From: \_\_\_\_\_ To: \_\_\_\_\_ Rent/Mortgage \$ \_\_\_\_\_ /mo.
40 Landlord/Mortgage Co. Name & Phone \_\_\_\_\_
41 \_\_\_\_\_
42 Previous Address & ZIP \_\_\_\_\_
43 \_\_\_\_\_ [ ] Own [ ] Rent
44 From: \_\_\_\_\_ To: \_\_\_\_\_ Rent/Mortgage \$ \_\_\_\_\_ /mo.
45 Landlord/Mortgage Co. Name & Phone \_\_\_\_\_
46 \_\_\_\_\_

APPLICANT INFORMATION
APPLICANT 2 [ ] Check here if additional information is attached
Full Name \_\_\_\_\_
Is Applicant at least 18 years old? [ ] Yes [ ] No
Social Security Number \_\_\_\_\_ DOB \_\_\_\_\_
Drivers License No./State \_\_\_\_\_
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_
Present Address & ZIP \_\_\_\_\_
\_\_\_\_\_ [ ] Own [ ] Rent
From: \_\_\_\_\_ To: \_\_\_\_\_ Rent/Mortgage \$ \_\_\_\_\_ /mo.
Landlord/Mortgage Co. Name & Phone \_\_\_\_\_
\_\_\_\_\_
Previous Address & ZIP \_\_\_\_\_
\_\_\_\_\_ [ ] Own [ ] Rent
From: \_\_\_\_\_ To: \_\_\_\_\_ Rent/Mortgage \$ \_\_\_\_\_ /mo.
Landlord/Mortgage Co. Name & Phone \_\_\_\_\_

47 In case of emergency, contact \_\_\_\_\_

48 Relationship \_\_\_\_\_ Phone(s) \_\_\_\_\_

49

50 **2. EMPLOYMENT INFORMATION**

51 **APPLICANT 1**  Check here if additional information is attached

52 Employer \_\_\_\_\_

53 City/State \_\_\_\_\_

54 Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

55 Position \_\_\_\_\_

56 Gross income: \$ \_\_\_\_\_ /mo. **OR**

57 \$ \_\_\_\_\_ /hr., for \_\_\_\_\_ hrs. per week (on average)

58 Employed From \_\_\_\_\_ To \_\_\_\_\_

59  **PROOF OF INCOME ATTACHED**

60 Previous Employer \_\_\_\_\_

61 City/State \_\_\_\_\_

62 Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

63 Position \_\_\_\_\_

64 Gross Income: \$ \_\_\_\_\_ /mo. **OR**

65 \$ \_\_\_\_\_ /hr., for \_\_\_\_\_ hrs. per week (on average)

66 Employed From \_\_\_\_\_ To \_\_\_\_\_

67 **3. OTHER INCOME** Alimony, child support, or separate maintenance income need not be revealed if Applicant does not wish  
68 (attach documentation) to have it considered as a basis for paying this obligation.

69  Check here if additional information is attached

Applicant	Source	Monthly Amount

75 **4. BANK ACCOUNT INFORMATION**  Check here if additional information is attached

Applicant	Bank/Credit Union	Address/Branch	Account Number	Account Type	Balance

81 **5. LIABILITIES/MONTHLY PAYMENTS**  Check here if additional information is attached

Applicant	Lender/Creditor	Loan Number	Loan Type	Balance Due	Monthly Payment

87 **6. VEHICLE INFORMATION**  Check here if additional information is attached

Applicant	Make/Model	Year	Color	License Number/State

93 **7. OTHER OCCUPANTS (FULL NAME & RELATIONSHIP)**  Check here if additional information is attached

94 \_\_\_\_\_  Under 18 \_\_\_\_\_  Under 18

95 \_\_\_\_\_  Under 18 \_\_\_\_\_  Under 18

96 **8. PETS**  Check here if additional information is attached

In case of emergency, contact \_\_\_\_\_

Relationship \_\_\_\_\_ Phone(s) \_\_\_\_\_

**EMPLOYMENT INFORMATION**

**APPLICANT 2**  Check here if additional information is attached

Employer \_\_\_\_\_

City/State \_\_\_\_\_

Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

Position \_\_\_\_\_

Gross Income: \$ \_\_\_\_\_ /mo. **OR**

\$ \_\_\_\_\_ /hr., for \_\_\_\_\_ hrs. per week (on average)

Employed From \_\_\_\_\_ To \_\_\_\_\_

**PROOF OF INCOME ATTACHED**

Previous Employer \_\_\_\_\_

City/State \_\_\_\_\_

Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

Position \_\_\_\_\_

Gross Income: \$ \_\_\_\_\_ /mo. **OR**

\$ \_\_\_\_\_ /hr., for \_\_\_\_\_ hrs. per week (on average)

Employed From \_\_\_\_\_ To \_\_\_\_\_

97 Does any Applicant or Occupant own any pets?  Yes  No If yes, list and describe: (type, name, breed, age, weight, gender, etc):  
98 \_\_\_\_\_

99 **9. OTHER INFORMATION**  Check here if additional information is attached

100 Applicant 1 Applicant 2

101  Yes  No  Yes  No Have you ever declared bankruptcy or suffered foreclosure? If yes, list any payments: \$ \_\_\_\_\_

102  Yes  No  Yes  No Have you been evicted or sued for unpaid rent or damages to leased property?

103  Yes  No  Yes  No Have you ever refused to pay rent for any reason?

104  Yes  No  Yes  No Have you ever been convicted of a felony or misdemeanor?

105  Yes  No  Yes  No Have you at any time on or since January 1, 1998 been obligated to pay support under an order on  
106 record in any Pennsylvania county? If yes, list the County and the Domestic Relations File or  
107 Docket Number: \_\_\_\_\_

108 Amount \$ \_\_\_\_\_ Are you delinquent? \_\_\_\_\_

109 If you answered "yes" to any of the above questions, please explain:

110

What is your current security deposit? \_\_\_\_\_

What is your current rent? \_\_\_\_\_

What is your reason for moving? \_\_\_\_\_

How much money do you have available to move in? \_\_\_\_\_

If you are renting with a program, please fill in the following:

Case workers name and number? \_\_\_\_\_

Current rent portion not paid by program? \_\_\_\_\_

Client Number? \_\_\_\_\_

How many bedrooms are approved on your voucher? \_\_\_\_\_

111 **10. CONDITION OF PROPERTY**

112 The Property will be leased in the same condition as it is shown unless otherwise agreed to in writing.

113 **11. SPECIAL PROVISIONS**

114 \_\_\_\_\_

115 **12. AUTHORIZATION**

116 Applicants acknowledge that the above information is true and correct and hereby authorize \_\_\_\_\_,  
117 (Landlord or Broker) to obtain a consumer report (credit report) and to verify the information contained here and to report any  
118 information obtained to Landlord. Applicants social security numbers are provided for that purpose. Applicants acknowledge  
119 that if they present false information Landlord may reject this application. Applicants understand that giving false or incomplete  
120 information may result in forfeiture of any payments made in connection with this Rental Application.

121 **I HAVE READ AND AGREE TO THE PROVISIONS AS STATED.**

122

Applicant(s) \_\_\_\_\_

DATE \_\_\_\_\_

123 **LANDLORD/BROKER (Company Name)** \_\_\_\_\_

124 **RECEIVED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_

**FOR OFFICE USE ONLY**

Landlord: \_\_\_\_\_

Employment: \_\_\_\_\_

**ACCEPTED**

**REJECTED**

PREPARED BY: Drew DeMarco, Office Manager

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03/07/09 10:28:09

Credit Report: \_\_\_\_\_

ID Verification: \_\_\_\_\_

Misc: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**NOTICES AND INFORMATION  
CIVIL RIGHT ACTS NOTICE**

Federal and state laws make it illegal for a landlord, broker, or anyone to use RACE, COLOR, RELIGION or RELIGIOUS CREED, SEX, DISABILITY (physical or mental), FAMILIAL STATUS (children under 18 years of age), AGE (40 or older), NATIONAL ORIGIN, USE OR HANDLING/TRAINING OF SUPPORT OR GUIDE ANIMALS, or the FACT OF RELATIONSHIP OR ASSOCIATION TO AN INDIVIDUAL KNOWN TO HAVE A DISABILITY as reasons for refusing to sell, show, or rent properties, loan money, or set deposit amounts, or as reasons for any decision relating to the sale or lease of property. It is also an unlawful discriminatory practice to evict or attempt to evict an occupant of a housing accommodation before the end of the term of the lease because of the pregnancy or birth of a child.

**FAIR CREDIT REPORTING ACT NOTICE  
15 U.S.C. § 1681 et. seq.**

If the Landlord or Broker denies your application based in whole or in part on any information contained in the consumer report authorized by paragraph 12 of this Application, the Landlord or Broker must provide you with oral, written or electronic notice of the denial, and must provide to you: (1) the name, address, and telephone number of the consumer reporting agency (including a toll-free telephone number established by the agency if the agency compiles and maintains files on consumers on a nationwide basis) that furnished the report, (2) a statement that the consumer reporting agency did not make the decision to deny the application and is unable to provide you with the specific reasons why your application was denied, (3) information about how to obtain a free copy of your consumer report from the consumer reporting agency, and (4) information about how to dispute the accuracy or completeness of any information in a consumer report furnished by the agency. If the Landlord or Broker denies your application because of information from a person other than a credit reporting agency (for example, an employer or prior landlord), the Landlord or Broker must provide you with notice about your right to make a written request to discover the nature of that information.

**PREPARED BY: Drew DeMarco, Office Manager**

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Applicant(s)